

**RISK ASSESSMENT FINDINGS**

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| **Department/Service** |  |
| **Date** |  |
| **Assessor** |  |
| **Approved By** |  |
| **Review Date** |  |

**Relevant Legislation:**

The Management of Health and Safety at Work Regulations 1999

**RISK ASSESSMENT RECORD**

**ACTIVITY and/or ENVIRONMENT TO BE ASSESSED: Corridors and Stairs**

**DATE:**

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| **KEY (People at risk)** | **Likelihood (L)** | **Severity (S)** | **Risk Calculation** | **Risk Rating** |
| E = Employee YP = Young Persons  P = Public  C = Contractors  V = Visitors  EM = Expectant Mothers | 1. Very Low (rare/very unlikely)  2. Low (unlikely)  3. Medium (could occur/possible)  4. High (likely to occur/probable)  5. Very High (near certain to occur) | 1. Insignificant (nuisance/discomfort)  2. Minor (no lost time)  3. Moderate (time loss)  4. Significant (serious/incapacity to work)  5. Major (Death) | Likelihood x Severity  =  Rating | **1- 6** **LOW RISK** Monitor   * 1. **MEDIUM RISK** Monitor, review & reduce risk where possible   **14-25** **HIGH RISK** Further Action Required |

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| **1.Hazards Identified and potential harm it could cause** | **2. People**  **At Risk** | **3.Controls in Place** | **4.Risk Rating** | | | | **5. Further Action Required/ Recommendations** | **6.Target Date for Completion** |
| **L** | **S** | **Score** | **Risk** |

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| Defective flooring – slips, trips and falls |  | * Inspection of flooring * Prompt maintenance/repair of defects |  |  |  |  |  |  |
| Items stored in corridors – trips, falls, fire risk, obstructed escape |  | * Good housekeeping procedures * Regular inspection * Ensure bags, coats and other items are not blocking corridors * Identify designated storage areas |  |  |  |  |  |  |
| Liquid spillages – slips, falls |  | * Reporting procedure for spillages with prompt action to clean up * Safe cleaning procedures including: Precautions for cleaning up bodily fluids.   Referral to data sheets for hazardous substances |  |  |  |  |  |  |
| Trailing electrical cables – trips, falls |  | * Avoid use of extension cables * Ensure sufficient sockets * Use of cable covers where necessary |  |  |  |  |  |  |
| Electrical equipment & sockets – electrocution |  | * Portable appliance testing and regular visual inspection * Fixed installation testing * Not to be located on designated escape routes |  |  |  |  |  |  |
| Defective fire doors |  | * Fire doors to be fitted with self-closure devices * Fire doors must not be propped open unless by magnetic holders with release linked to fire detection system * Regular inspection |  |  |  |  |  |  |
| Hot radiators / heaters |  | Low surface temperature radiators / appropriate cover guards where pupils are present |  |  |  |  |  |  |
| Open or broken windows – falls, cuts injury |  | * Opening limiters fitted to windows above ground level * Selection of appropriate glazing in doors and door panels with consideration given to location and height of glazing, traffic volumes etc. |  |  |  |  |  |  |