

**RISK ASSESSMENT FINDINGS**

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| --- | --- |
| **Department/Service** |  |
| **Date** |  |
| **Assessor** |  |
| **Approved By** |  |
| **Review Date** |  |

**Relevant Legislation:**

The Management of Health and Safety at Work Regulations 1999

**RISK ASSESSMENT RECORD**

**ACTIVITY and/or ENVIRONMENT TO BE ASSESSED: Contractors on site**

**DATE:**

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| --- | --- | --- | --- | --- |
| **KEY (People at risk)** | **Likelihood (L)** | **Severity (S)** | **Risk Calculation** | **Risk Rating** |
| E = Employee YP = Young PersonsP = Public C = ContractorsV = VisitorsEM = Expectant Mothers | 1. Very Low (rare/very unlikely)2. Low (unlikely)3. Medium (could occur/possible)4. High (likely to occur/probable)5. Very High (near certain to occur)  | 1. Insignificant (nuisance/discomfort)2. Minor (no lost time)3. Moderate (time loss)4. Significant (serious/incapacity to work)5. Major (Death) |  Likelihood x Severity=Rating | **1- 6** **LOW RISK** Monitor * 1. **MEDIUM RISK** Monitor, review & reduce risk where possible

**14-25** **HIGH RISK** Further Action Required |

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| **1.Hazards Identified and potential harm it could cause** | **2. People****At Risk** | **3.Controls in Place** | **4.Risk Rating** | **5. Further Action Required/ Recommendations** | **6.Target Date for Completion** |
| **L** | **S** | **Score** | **Risk** |

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| Hazardous substances – ill health |  | * Contractors to inform Head teacher of any hazardous substances brought onto site
* Contractors to ensure dust production is minimised
* Contractor to follow RMBC management of Asbestos arrangements
* Hazardous substances to be safely stored
 |  |  |  |  |  |  |
| Falling objects – injury |  | * Work area to be agreed contractor and Head teacher
* Area below work to be securely fenced off with

warning signs displayed* Working platforms to be fitted with boards / panels to prevent falling objects
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| Trailing cables – trips, falls |  | * Avoid wherever possible
* Cable covers to be used
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| Electrical equipment and sockets – electrocution |  | * Electrical tools to be subject Portable appliance
* testing
* Visual inspections
* Fixed appliance testing
 |  |  |  |  |  |  |
| Contact with children – child protection issues |  | * Where possible work to be carried out, outside school hours
* Agreed programme of work
* Work areas to be fenced off to prevent children being in close proximity with contractors and to

prevent injury on site* Adequate supervision of pupils
* Contractors who are not DBS checked must either be accompanied at all times by a DBS checked member of staff or work outside of school session times on site where they cannot be isolated from contact with pupils or work within a restricted compound to conduct their work in segregation from pupils.
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| Stored materials – injury, fire |  | * Materials stored on site to be kept to a minimum
* Storage only in agreed designated secure compound
 |  |  |  |  |  |  |
| Waste material – health risks, fire |  | * Frequent removal of waste from site to keep to a minimum by a registered waste carrier.
* Waste stored on site to be kept in suitable containers according to the type of waste and in a secure compound
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