

**RISK ASSESSMENT FINDINGS**

|  |  |
| --- | --- |
| **Department/Service** |  |
| **Date** |  |
| **Assessor** |  |
| **Approved By** |  |
| **Review Date** |  |

**Relevant Legislation:**

The Management of Health and Safety at Work Regulations 1999

**RISK ASSESSMENT RECORD**

**ACTIVITY and/or ENVIRONMENT TO BE ASSESSED: Medical Emergencies - Diabetes**

**DATE:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **KEY (People at risk)** | **Likelihood (L)** | **Severity (S)** | **Risk Calculation** | **Risk Rating** |
| E = Employee YP = Young Persons  P = Public  C = Contractors  V = Visitors  EM = Expectant Mothers | 1. Very Low (rare/very unlikely)  2. Low (unlikely)  3. Medium (could occur/possible)  4. High (likely to occur/probable)  5. Very High (near certain to occur) | 1. Insignificant (nuisance/discomfort)  2. Minor (no lost time)  3. Moderate (time loss)  4. Significant (serious/incapacity to work)  5. Major (Death) | Likelihood x Severity  =  Rating | **1- 6** **LOW RISK** Monitor   * 1. **MEDIUM RISK** Monitor, review & reduce risk where possible   **14-25** **HIGH RISK** Further Action Required |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1.Hazards Identified and potential harm it could cause** | **2. People**  **At Risk** | **3.Controls in Place** | **4.Risk Rating** | | | | **5. Further Action Required/ Recommendations** | **6.Target Date for Completion** |
| **L** | **S** | **Score** | **Risk** |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Person suffers a Hypo attack during work time/school day.  As blood sugar levels drop normal senses become impaired.  May appear confused, aggressive, disorientated,  (Often described as appearing drunk).  Skin becomes paler and sweaty. |  | * School staff trained in first aid e.g. First Aid at Work, Emergency First Aid, Pediatric First Aid. * Discussion with the staff member / pupils parents to find out the best way to manage a Hypo attack. Ensure a care plan is established and relevant staff training provided to implement the treatment / action. * Develop an Emergency procedure with the staff member / pupil highlighting what to do, when to contact a relative and when to dial 999 for an ambulance. * Ensure first aiders are aware of procedures agreed. * Ensure confidentiality is maintained. * If the staff member/pupil is having regular attacks advise them to consult their GP. |  |  |  |  | * Are there any reasonable adjustments required to the person’s role (Equality Act 2010) to manage the illness e.g. time out for injection/ medications etc.? * Are there any additional training needs for first aid staff e.g. medication training etc. * Agreed Emergency Procedure: |  |
| The person may eventually lose consciousness. |  | Emergency communication arrangements e.g. in a large building ‘walkie-talkies’/panic alarm etc. may be necessary to raise the alarm. |  |  |  |  |  |  |
| Storage of Medication |  | Ensure a locked cabinet/ cupboard is available for the staff member/pupil if they are required to have prescribed medication at school e.g. insulin injections, tablets etc. |  |  |  |  |  |  |