

**RISK ASSESSMENT FINDINGS**

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| **Department/Service** |  |
| **Date** |  |
| **Assessor** |  |
| **Approved By** |  |
| **Review Date** |  |

**Relevant Legislation:**

The Management of Health and Safety at Work Regulations 1999

**RISK ASSESSMENT RECORD**

**ACTIVITY and/or ENVIRONMENT TO BE ASSESSED: Selection and use of Personal Protective Equipment (PPE)**

**DATE:**

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| **KEY (People at risk)** | **Likelihood (L)** | **Severity (S)** | **Risk Calculation** | **Risk Rating** |
| E = Employee YP = Young Persons  P = Public  C = Contractors  V = Visitors  EM = Expectant Mothers | 1. Very Low (rare/very unlikely)  2. Low (unlikely)  3. Medium (could occur/possible)  4. High (likely to occur/probable)  5. Very High (near certain to occur) | 1. Insignificant (nuisance/discomfort)  2. Minor (no lost time)  3. Moderate (time loss)  4. Significant (serious/incapacity to work)  5. Major (Death) | Likelihood x Severity  =  Rating | **1- 6** **LOW RISK** Monitor   * 1. **MEDIUM RISK** Monitor, review & reduce risk where possible   **14-25** **HIGH RISK** Further Action Required |

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| **1.Hazards Identified and potential harm it could cause** | **2. People**  **At Risk** | **3.Controls in Place** | **4.Risk Rating** | | | | **5. Further Action Required/ Recommendations** | **6.Target Date for Completion** |
| **L** | **S** | **Score** | **Risk** |

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| Worker(s) this risk assessment covers: |  | * Can the risks be controlled by other means e.g. ensuring machine guards are fitted correctly, safer products/ substances used etc.? * PPE should be kept in good order and stored and cleaned correctly in line with manufacturers / suppliers instructions and replaced when necessary. (Employees have a duty to look after / clean their PPE). * Is there a need for information, instruction, training or supervision to enable the employee to use specific PPE correctly and safely? |  |  |  |  | Has a need for PPE been identified **YES / NO**  **NB:** Under the requirements of health and safety legislation if PPE is required to enable a worker to do their job safely it must be provided by the employer free of charge.  PPE required to enable the worker/s to work safely:  Are there any training requirements to enable workers to use selected PPE correctly? |  |
| Where significant risks to workers cannot be controlled by other means the employer has a legal duty to provide PPE to minimise the risk. |  | * Is the PPE selected effective in controlling the risks e.g. steel toe caps protect toes from the risk of dropping heavy items on to foot, slip resistant soles reduce the risk of slipping etc.? * Is PPE selected appropriate for the risks involved e.g. is it comfortable to wear / not restrictive etc.? * Is PPE selected compatible with other PPE or workwear? * Ensure selected PPE doesn’t create other risks e.g. restricts movement, grasp etc. |  |  |  |  |  |  |
| What tasks expose the worker to risks? |  |  |  |  |  |  |  |  |
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