

**RISK ASSESSMENT FINDINGS**

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| **Department/Service** |  |
| **Date** |  |
| **Assessor** |  |
| **Approved By** |  |
| **Review Date** |  |

**Relevant Legislation:**

The Management of Health and Safety at Work Regulations 1999

**RISK ASSESSMENT RECORD**

**ACTIVITY and/or ENVIRONMENT TO BE ASSESSED: Woodwork**

**DATE:**

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| --- | --- | --- | --- | --- |
| **KEY (People at risk)** | **Likelihood (L)** | **Severity (S)** | **Risk Calculation** | **Risk Rating** |
| E = Employee YP = Young Persons  P = Public  C = Contractors  V = Visitors  EM = Expectant Mothers | 1. Very Low (rare/very unlikely)  2. Low (unlikely)  3. Medium (could occur/possible)  4. High (likely to occur/probable)  5. Very High (near certain to occur) | 1. Insignificant (nuisance/discomfort)  2. Minor (no lost time)  3. Moderate (time loss)  4. Significant (serious/incapacity to work)  5. Major (Death) | Likelihood x Severity  =  Rating | **1- 6** **LOW RISK** Monitor   * 1. **MEDIUM RISK** Monitor, review & reduce risk where possible   **14-25** **HIGH RISK** Further Action Required |

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| **1.Hazards Identified and potential harm it could cause** | **2. People**  **At Risk** | **3.Controls in Place** | **4.Risk Rating** | | | | **5. Further Action Required/ Recommendations** | **6.Target Date for Completion** |
| **L** | **S** | **Score** | **Risk** |

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| Contact with cutter – severe injury |  | * Saw blades/machine cutter enclosed by adjustable guards so far as is reasonably practicable * Emergency procedures/ emergency stops |  |  |  |  | Push bar used |  |
| Ejection of wood from machinery |  | * Appropriate tools available * Anti-kickback devices on machinery where appropriate * Appropriate guarding in place where applicable * Emergency procedures/ emergency stops |  |  |  |  |  |  |
| Moving belt drive – trapping |  | Securely fixed guards in place |  |  |  |  |  |  |
| Wood dust – inhalation, fire hazard |  | * Local exhaust ventilation removes dust from machine * Adequate housekeeping arrangements to remove dust deposits from surfaces |  |  |  |  | Provision of appropriate Personal Protective equipment for tasks  Regular inspection and maintenance of extraction / ventilation systems and all machinery. |  |
| Noise – hearing damage |  | * Regular inspection/ maintenance of machinery * Designated hearing protection zone |  |  |  |  | Provision of appropriate Personal Protective equipment for tasks  Regular inspection and maintenance of extraction / ventilation systems and all machinery. |  |
| Electricity – electric shock |  | * Readily accessible emergency stops and other   controls   * Circuit breaker systems fitted to machinery * Lockable isolators fitted to machinery |  |  |  |  | Regular inspection and maintenance of extraction / ventilation systems and all machinery. |  |
| Sharp hand tools – injury, cuts |  | * Tool storage area * Supervised use of tools * Supervised collection/return of tools |  |  |  |  | Provision of appropriate Personal Protective equipment for tasks |  |
| Inappropriate behaviour of pupils leading to injury |  | * Adequate supervision of pupils * Procedures in place to deal with inappropriate behaviour |  |  |  |  |  |  |
|  |  |  |  |  |  |  | Refer to CLEAPSS guidance where necessary. |  |