

Term Claim and Deadline Dates 2021/2022 SCHEDULE 2

Early Education Processing and Payment Dates

Term	Headcount or Adjustment week	Portal Opens	Portal Closes	Percentage and Date of payment	Information
Summer Interim	Estimate	8th March 2021	1st April 2021	20% By 18th April 2021	Providers to submit estimated number of hours this term for 2 Yr. and 3&4 Yr.
Summer Headcount	w/c 19 th April 2021	6th April 2021	26th April 2021	20% By 18th May 2021 20% by 18th June 2021	Providers must record actual sessions attended by all children on census date.
Summer Adjustment	w/c 21 st June 2021	14th June 2021	30th June 2021	20% By 18th July 2021	Providers to advise any adjustments to the headcount claim.
Summer Adjustment – All Year Round Children only	w/c 26 th July 2021	19th July 2021	2nd August 2021	20% By 18th August 2021	Providers to advise any adjustments to the headcount claim.
Autumn Interim	Estimate	5th July 2021	3rd September 2021	25% By 18th September 2021	Providers to submit estimated number of hours this term for 2 Yr. and 3&4 Yr.
Autumn Headcount	w/c 20 th September 2021	6th September 2021	27th September 2021	25% By 18th October 2021 25% by 18th November 2021	Providers must record actual sessions attended by all children on census date.
Autumn Adjustment	w/c 22 nd November 2021	15th November 2021	29th November 2021	25% By 18th December 2021	Providers must record any adjustments from the headcount.
Spring Interim	Estimate	6th December 2021	3rd January 2022	33% By 18th January 2022	Providers to submit estimated number of hours this term for 2 Yr and 3&4 Yr
Spring Headcount (AS CENSUS)	w/c 10 th January 2022	3rd January 2022	26th January 2022	33% By 18th February 2022	Providers must record actual sessions attended by all children on census date.
Spring Adjustment	w/c 21 st February 2022	14th February 2022	2nd March 2022	33% By 22nd March 2022	Providers must record any adjustments from the headcount.

Headcount and Adjustment Payments are aligned to actual value of claims submitted.