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| AGENDA | **MEETING:** | Housing Involvement Panel |
| **DATE:** | Wednesday 12th July 2023 |
| **TIME:** | 10.30am |
| **VENUE:** | Riverside House/Hybrid |
| **CHAIR:** | Stella Parkin (Council tenant) |
| **Item** | **Title** | **Papers**  | **Time**  | **Lead** |
| **1** | **Welcome and Introductions:**Tell us your name, your role, and the last place you went for the first time? |  No | 10 mins | James Smith |
| **2** | **Minutes from last time:**Mary will run through the minutes from May’s meeting | Yes | 5 mins | Mary Jacques |
| **3** | **Update from James Clark**James will give an update on how he’s settling in, and what his priorities are at the moment | No | 10 mins | James Clark |
| **4** | **Tenant story:**Phil and the team from Rotherfed will bring a tenant story to the panel | No | 15 mins | Phil Hayes/Tenant |
| **5** | **Filming and photo consent form comment and sign off:**James will ask the panels thoughts on introducing this document within tenant engagement | Yes | 10 mins | James Smith |
| **6** | **Break:**We’ll take a break and Tenants can use this time to speak to catchup with us, and each other. | No | 10 mins | N/A |
| **7** | **The Tenant Engagement Framework:**James will check everyone’s understanding of the framework and we’ll decide how we can work together to monitor performance, and look at how we can simplify the framework document | Yes | 35 mins | James Smith |
| **8** | **Association of Retained Council Housing (ARCH) update** Stella will give some background on ARCH and update the panel on her recent visits to London | No | 10 mins | James will update on behalf of Stella |
| **9** | **Future agenda items:** Is there anything that tenants would like to see on the next agenda? | No | 5 mins | James Smith |
| **10** | **Meeting review:** James would like your honest thoughts, so we can make improvements | No | 5 mins | James Smith |
| **11** | **Any Other Business:*** Damp Policy email feedback
* Contact details check
 | No | 5 mins | Mary Jacques |
| **12** | **Date of the next meeting:**Wednesday 20th September 10:30am at 12:30pm |  N/A | N/A | James Smith |