

**RISK ASSESSMENT FINDINGS**

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| --- | --- |
| **Department/Service** |  |
| **Date** |  |
| **Assessor** |  |
| **Approved By** |  |
| **Review Date** |  |

**Relevant Legislation:**

The Management of Health and Safety at Work Regulations 1999

**RISK ASSESSMENT RECORD**

**ACTIVITY and/or ENVIRONMENT TO BE ASSESSED: Art, design and craft room**

**DATE:**

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| --- | --- | --- | --- | --- |
| **KEY (People at risk)** | **Likelihood (L)** | **Severity (S)** | **Risk Calculation** | **Risk Rating** |
| E = Employee YP = Young PersonsP = Public C = ContractorsV = VisitorsEM = Expectant Mothers | 1. Very Low (rare/very unlikely)2. Low (unlikely)3. Medium (could occur/possible)4. High (likely to occur/probable)5. Very High (near certain to occur)  | 1. Insignificant (nuisance/discomfort)2. Minor (no lost time)3. Moderate (time loss)4. Significant (serious/incapacity to work)5. Major (Death) |  Likelihood x Severity=Rating | **1- 6** **LOW RISK** Monitor * 1. **MEDIUM RISK** Monitor, review & reduce risk where possible

**14-25** **HIGH RISK** Further Action Required |

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| **1.Hazards Identified and potential harm it could cause** | **2. People****At Risk** | **3.Controls in Place** | **4.Risk Rating** | **5. Further Action Required/ Recommendations** | **6.Target Date for Completion** |
| **L** | **S** | **Score** | **Risk** |

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| Paints, inks etc. – harm to health |  | Only low hazard paints and inks to be used |  |  |  |  | Refer to CLEAPSS guidance where necessary/appropriate. |  |
| Inhalation of dust – illness |  | * If working with clay/pottery, avoidance of spillages;
* Spillages of clay slip not allowed to dry out, dry dust avoided
* Controlled allocation of small quantities of glaze materials
 |  |  |  |  |  |  |
| Sharp blades – cuts |  | * Safety blades used where possible.
* Controlled storage and allocation of craft knives etc.
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| Electricity – electric shock |  | * Electrical equipment is subject to portable appliance testing
* Visual inspection regime
* Fixed appliance testing
 |  |  |  |  |  |  |
| Hot kiln – burns |  | * Kiln used only under teacher supervision
* Provision of appropriate personal protective clothing and equipment.
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| Fume inhalation (kiln) – ill health |  | Kiln room has effective extracting ventilation installed |  |  |  |  |  |  |
| Damaged asbestos in kilns – health risks |  | If damaged do not use, prompt attention required by competent licensed asbestos contractor. |  |  |  |  |  |  |