

**RISK ASSESSMENT FINDINGS**

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| --- | --- |
| **Department/Service** |  |
| **Date** |  |
| **Assessor** |  |
| **Approved By** |  |
| **Review Date** |  |

**Relevant Legislation:**

The Management of Health and Safety at Work Regulations 1999

**RISK ASSESSMENT RECORD**

**ACTIVITY and/or ENVIRONMENT TO BE ASSESSED: Art, design and craft room**

**DATE:**

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| --- | --- | --- | --- | --- |
| **KEY (People at risk)** | **Likelihood (L)** | **Severity (S)** | **Risk Calculation** | **Risk Rating** |
| E = Employee YP = Young Persons  P = Public  C = Contractors  V = Visitors  EM = Expectant Mothers | 1. Very Low (rare/very unlikely)  2. Low (unlikely)  3. Medium (could occur/possible)  4. High (likely to occur/probable)  5. Very High (near certain to occur) | 1. Insignificant (nuisance/discomfort)  2. Minor (no lost time)  3. Moderate (time loss)  4. Significant (serious/incapacity to work)  5. Major (Death) | Likelihood x Severity  =  Rating | **1- 6** **LOW RISK** Monitor   * 1. **MEDIUM RISK** Monitor, review & reduce risk where possible   **14-25** **HIGH RISK** Further Action Required |

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| **1.Hazards Identified and potential harm it could cause** | **2. People**  **At Risk** | **3.Controls in Place** | **4.Risk Rating** | | | | **5. Further Action Required/ Recommendations** | **6.Target Date for Completion** |
| **L** | **S** | **Score** | **Risk** |

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| Paints, inks etc. – harm to health |  | Only low hazard paints and inks to be used |  |  |  |  | Refer to CLEAPSS guidance where necessary/appropriate. |  |
| Inhalation of dust – illness |  | * If working with clay/pottery, avoidance of spillages; * Spillages of clay slip not allowed to dry out, dry dust avoided * Controlled allocation of small quantities of glaze materials |  |  |  |  |  |  |
| Sharp blades – cuts |  | * Safety blades used where possible. * Controlled storage and allocation of craft knives etc. |  |  |  |  |  |  |
| Electricity – electric shock |  | * Electrical equipment is subject to portable appliance testing * Visual inspection regime * Fixed appliance testing |  |  |  |  |  |  |
| Hot kiln – burns |  | * Kiln used only under teacher supervision * Provision of appropriate personal protective clothing and equipment. |  |  |  |  |  |  |
| Fume inhalation (kiln) – ill health |  | Kiln room has effective extracting ventilation installed |  |  |  |  |  |  |
| Damaged asbestos in kilns – health risks |  | If damaged do not use, prompt attention required by competent licensed asbestos contractor. |  |  |  |  |  |  |