

**RISK ASSESSMENT FINDINGS**

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| --- | --- |
| **Department/Service** |  |
| **Date** |  |
| **Assessor** |  |
| **Approved By** |  |
| **Review Date** |  |

**Relevant Legislation:**

The Management of Health and Safety at Work Regulations 1999

**RISK ASSESSMENT RECORD**

**ACTIVITY and/or ENVIRONMENT TO BE ASSESSED: Control of Substances Hazardous to Health C.O.S.H.H.**

**DATE:**

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| --- | --- | --- | --- | --- |
| **KEY (People at risk)** | **Likelihood (L)** | **Severity (S)** | **Risk Calculation** | **Risk Rating** |
| E = Employee YP = Young PersonsP = Public C = ContractorsV = VisitorsEM = Expectant Mothers | 1. Very Low (rare/very unlikely)2. Low (unlikely)3. Medium (could occur/possible)4. High (likely to occur/probable)5. Very High (near certain to occur)  | 1. Insignificant (nuisance/discomfort)2. Minor (no lost time)3. Moderate (time loss)4. Significant (serious/incapacity to work)5. Major (Death) |  Likelihood x Severity=Rating | **1- 6** **LOW RISK** Monitor * 1. **MEDIUM RISK** Monitor, review & reduce risk where possible

**14-25** **HIGH RISK** Further Action Required |

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| --- | --- | --- | --- | --- | --- |
| **1.Hazards Identified and potential harm it could cause** | **2. People****At Risk** | **3.Controls in Place** | **4.Risk Rating** | **5. Further Action Required/ Recommendations** | **6.Target Date for Completion** |
| **L** | **S** | **Score** | **Risk** |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name of product: |  | Product: |  |  |  |  | Equipment:Training / information: |  |
| Does it have a warning label on it? |  | Usage: |  |  |  |  |  |  |
| If the product has a warning label on it - is there a data sheet for the product on the premises? |  | Hazard: |  |  |  |  |  |  |
| Type of hazard (e.g. irritant, harmful, flammable). |  | * Data sheet location:
* Storage guidelines
 |  |  |  |  |  |  |
| What will it be used for? |  | Tasks the product is to be used for: |  |  |  |  |  |  |
| How is it used safely – refer to data sheet. |  | Mixing guidelines (e.g. 1 part product/10 parts water and procedure): |  |  |  |  |  |  |
| How is it disposed of after use – refer to data sheet. |  | Disposal guidelines: |  |  |  |  |  |  |
| Where will the product be stored? |  | Locked container/cabinet |  |  |  |  |  |  |
| Are there any storage guidelines (e.g. temperature guidelines)? |  | Information / training required: |  |  |  |  |  |  |
| When will the product be used (e.g. cleaning products in school) |  | * Usage outside of school hours/ other (e.g. specified times to use product)
* Appropriate signage (slippery floor etc.)
 |  |  |  |  |  |  |
| Emergency procedures – splashes on skin, spillages, slips etc. – refer to data sheet. |  | First aid (are any further procedures required other than standard first aid arrangements) |  |  |  |  |  |  |
| Is any personal protective equipment required to use the product safely (e.g. gloves, apron etc.)? |  | Personal protective equipment required: |  |  |  |  |  |  |
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