

**RISK ASSESSMENT FINDINGS**

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| **Department/Service** |  |
| **Date** |  |
| **Assessor** |  |
| **Approved By** |  |
| **Review Date** |  |

**Relevant Legislation:**

The Management of Health and Safety at Work Regulations 1999

**RISK ASSESSMENT RECORD**

**ACTIVITY and/or ENVIRONMENT TO BE ASSESSED: Grass Cutting**

**DATE:**

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| **KEY (People at risk)** | **Likelihood (L)** | **Severity (S)** | **Risk Calculation** | **Risk Rating** |
| E = Employee YP = Young PersonsP = Public C = ContractorsV = VisitorsEM = Expectant Mothers | 1. Very Low (rare/very unlikely)2. Low (unlikely)3. Medium (could occur/possible)4. High (likely to occur/probable)5. Very High (near certain to occur)  | 1. Insignificant (nuisance/discomfort)2. Minor (no lost time)3. Moderate (time loss)4. Significant (serious/incapacity to work)5. Major (Death) |  Likelihood x Severity=Rating | **1- 6** **LOW RISK** Monitor * 1. **MEDIUM RISK** Monitor, review & reduce risk where possible

**14-25** **HIGH RISK** Further Action Required |

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| **1.Hazards Identified and potential harm it could cause** | **2. People****At Risk** | **3.Controls in Place** | **4.Risk Rating** | **5. Further Action Required/ Recommendations** | **6.Target Date for Completion** |
| **L** | **S** | **Score** | **Risk** |

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| Use of Grass Cutting equipment |  | * Ensure that machinery is in good repair and working order (visual documented user check and annual formal inspection/ maintenance).
* Are tools and accessories in good condition (visual documented check)
* Ensure familiarity with site and equipment
 |  |  |  |  | Suitable PPE (e.g. ear defenders / gloves / goggles etc. as recommended by manufacturer ).**On completion**:Inspect area covered to see if any hazards remaining to self and others, e.g. grass cuttings on footpaths etc. If present clear away.Transport grass clippings etc. to appropriate disposal point / composter etc.Clean machines and remove tools and machinery to secure storage area.Remove rubbish bags etc. to appropriate disposal point.Report completion of work to Head Teacher, wash hands, arms etc. thoroughly, carry out personal inspection for cuts etc. |  |
| Ejection of debris from machinery while cutting |  | * Ensure that working area cleared of debris before starting mowing operations. Always adhere to procedure for handling hazardous litter
* Ensure guards on machinery in place and effective for protection.
* Always wear protective clothing and PPE.
* Ensure grounds maintenance is conducted at an appropriate time to minimise the risks to other persons on site.
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| Handling of sharp items of litter and items with biohazard risks. |  | Always wear protective clothing and PPE. |  |  |  |  |  |  |
| Slips and trips due to uneven or slippery ground. |  | Take extra care on uneven and/or sloping ground. |  |  |  |  |  |  |
| Manual handling of equipment. |  | * Use appropriate lifting and moving skills for moving equipment and machinery (as per manual handling Risk Assessment and training)
* Ensure all equipment used as per manufacturers guidance and retailers training / demonstrations
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| Contact with moving parts of machinery. |  | Always ensure that machinery is not moving and safely isolated before attempting any adjustment or clearing of moving parts |  |  |  |  |  |  |
| Contact with fuel and oils and plant materials. |  | Minimise exposure to fuel, oil and plant juices. Clean hands as often as possible. Use gloves and barrier cream for protection. |  |  |  |  |  |  |
| Noise from machinery operations |  | Always use PPE e.g. hearing protection when machinery in operation if recommended in manufacturers guidelines. |  |  |  |  |  |  |
| Repetitive strain injuries from strimming and hovermowing. |  | Use good technique when hand mowing / strimming e.g. Take hourly breaks of 5 minutes minimum to allow muscles to rest. |  |  |  |  |  |  |
| Exposure due to weather conditions. |  | Take account of weather conditions, wear appropriate clothing and take warm drinks in cold weather, cover up and apply sun block to prevent sunburn. |  |  |  |  |  |  |
| Storage of fuel |  | * Ensure fuels are kept to a minimum on site, stored in an appropriate container and in a lockable steel cupboard / cabinet away from the main school building.
* Ensure there is a safe system in place for fuelling equipment on site and a procedure for dealing with fuel spillage.
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