

**RISK ASSESSMENT FINDINGS**

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| **Department/Service** |  |
| **Date** |  |
| **Assessor** |  |
| **Approved By** |  |
| **Review Date** |  |

**Relevant Legislation:**

The Management of Health and Safety at Work Regulations 1999

**RISK ASSESSMENT RECORD**

**ACTIVITY and/or ENVIRONMENT TO BE ASSESSED: Medical Emergencies - Diabetes**

**DATE:**

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| --- | --- | --- | --- | --- |
| **KEY (People at risk)** | **Likelihood (L)** | **Severity (S)** | **Risk Calculation** | **Risk Rating** |
| E = Employee YP = Young PersonsP = Public C = ContractorsV = VisitorsEM = Expectant Mothers | 1. Very Low (rare/very unlikely)2. Low (unlikely)3. Medium (could occur/possible)4. High (likely to occur/probable)5. Very High (near certain to occur)  | 1. Insignificant (nuisance/discomfort)2. Minor (no lost time)3. Moderate (time loss)4. Significant (serious/incapacity to work)5. Major (Death) |  Likelihood x Severity=Rating | **1- 6** **LOW RISK** Monitor * 1. **MEDIUM RISK** Monitor, review & reduce risk where possible

**14-25** **HIGH RISK** Further Action Required |

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| **1.Hazards Identified and potential harm it could cause** | **2. People****At Risk** | **3.Controls in Place** | **4.Risk Rating** | **5. Further Action Required/ Recommendations** | **6.Target Date for Completion** |
| **L** | **S** | **Score** | **Risk** |

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| Person suffers a Hypo attack during work time/school day.As blood sugar levels drop normal senses become impaired.May appear confused, aggressive, disorientated,(Often described as appearing drunk).Skin becomes paler and sweaty. |  | * School staff trained in first aid e.g. First Aid at Work, Emergency First Aid, Pediatric First Aid.
* Discussion with the staff member / pupils parents to find out the best way to manage a Hypo attack. Ensure a care plan is established and relevant staff training provided to implement the treatment / action.
* Develop an Emergency procedure with the staff member / pupil highlighting what to do, when to contact a relative and when to dial 999 for an ambulance.
* Ensure first aiders are aware of procedures agreed.
* Ensure confidentiality is maintained.
* If the staff member/pupil is having regular attacks advise them to consult their GP.
 |  |  |  |  | * Are there any reasonable adjustments required to the person’s role (Equality Act 2010) to manage the illness e.g. time out for injection/ medications etc.?
* Are there any additional training needs for first aid staff e.g. medication training etc.
* Agreed Emergency Procedure:
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| The person may eventually lose consciousness.  |  | Emergency communication arrangements e.g. in a large building ‘walkie-talkies’/panic alarm etc. may be necessary to raise the alarm. |  |  |  |  |  |  |
| Storage of Medication |  | Ensure a locked cabinet/ cupboard is available for the staff member/pupil if they are required to have prescribed medication at school e.g. insulin injections, tablets etc. |  |  |  |  |  |  |