

**RISK ASSESSMENT FINDINGS**

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| **Department/Service** |  |
| **Date** |  |
| **Assessor** |  |
| **Approved By** |  |
| **Review Date** |  |

**Relevant Legislation:**

The Management of Health and Safety at Work Regulations 1999

**RISK ASSESSMENT RECORD**

**ACTIVITY and/or ENVIRONMENT TO BE ASSESSED: P.E. Lessons**

**DATE:**

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| **KEY (People at risk)** | **Likelihood (L)** | **Severity (S)** | **Risk Calculation** | **Risk Rating** |
| E = Employee YP = Young Persons  P = Public  C = Contractors  V = Visitors  EM = Expectant Mothers | 1. Very Low (rare/very unlikely)  2. Low (unlikely)  3. Medium (could occur/possible)  4. High (likely to occur/probable)  5. Very High (near certain to occur) | 1. Insignificant (nuisance/discomfort)  2. Minor (no lost time)  3. Moderate (time loss)  4. Significant (serious/incapacity to work)  5. Major (Death) | Likelihood x Severity  =  Rating | **1- 6** **LOW RISK** Monitor   * 1. **MEDIUM RISK** Monitor, review & reduce risk where possible   **14-25** **HIGH RISK** Further Action Required |

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| **1.Hazards Identified and potential harm it could cause** | **2. People**  **At Risk** | **3.Controls in Place** | **4.Risk Rating** | | | | **5. Further Action Required/ Recommendations** | **6.Target Date for Completion** |
| **L** | **S** | **Score** | **Risk** |

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| Accident / injury occurring during lesson |  | * Competent staff to teach subject. * Adequate briefing of pupils. * Use of official and approved practices and equipment e.g. sport’s governing body rules applied. * Refer to AFPE guidance where appropriate. * Rules and guidelines for pupil safety and behaviour set by sports leading authority are adhered to. * Regular reviews of practice. * Hazard free playing surfaces. (See playing fields risk assessment). * Sufficient space allocated for activity. * Inspection and maintenance regime for equipment. * Equipment used appropriately. * Attendance and assessment records. * Reporting of accidents / incidents / near misses and follow up investigation where necessary. * Communication with parent / guardian where appropriate. * Safe storage of equipment. * Visual equipment checks prior to use. * Apparatus used and assembled in line with manufactures guidelines. * Where appropriate P.E. equipment to be subject to annual formal inspection e.g. gym equipment where recommended by manufacturers / recommended under PUWER or other legislation or guidance. * Tasks matched to pupil capability. * Appropriate levels of supervision. * Appropriate dress code for PE. * Earrings / necklaces etc. not to be worn for PE / Sport due to the risk of entanglement / pulling etc. in many activities / sports. NB should parents insist on pupils leaving earrings / nose piercings in then this will impact on what activities the pupil can safely participate in. * The wearing of piercings etc. should also be addressed in the schools uniform and appearance policy to establish what is acceptable. * Emergency first aid procedures. |  |  |  |  |  |  |
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