

**RISK ASSESSMENT FINDINGS**

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| **Department/Service** |  |
| **Date** |  |
| **Assessor** |  |
| **Approved By** |  |
| **Review Date** |  |

**Relevant Legislation:**

The Management of Health and Safety at Work Regulations 1999

**RISK ASSESSMENT RECORD**

**ACTIVITY and/or ENVIRONMENT TO BE ASSESSED: Trim trail**

**DATE:**

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| **KEY (People at risk)** | **Likelihood (L)** | **Severity (S)** | **Risk Calculation** | **Risk Rating** |
| E = Employee YP = Young Persons  P = Public  C = Contractors  V = Visitors  EM = Expectant Mothers | 1. Very Low (rare/very unlikely)  2. Low (unlikely)  3. Medium (could occur/possible)  4. High (likely to occur/probable)  5. Very High (near certain to occur) | 1. Insignificant (nuisance/discomfort)  2. Minor (no lost time)  3. Moderate (time loss)  4. Significant (serious/incapacity to work)  5. Major (Death) | Likelihood x Severity  =  Rating | **1- 6** **LOW RISK** Monitor   * 1. **MEDIUM RISK** Monitor, review & reduce risk where possible   **14-25** **HIGH RISK** Further Action Required |

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| **1.Hazards Identified and potential harm it could cause** | **2. People**  **At Risk** | **3.Controls in Place** | **4.Risk Rating** | | | | **5. Further Action Required/ Recommendations** | **6.Target Date for Completion** |
| **L** | **S** | **Score** | **Risk** |

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| Manufacture/installation of equipment |  | The play equipment has been purchased and installed by a reputable manufacturer / supplier (e.g. member of API- Association of Play Industries)  The play equipment complies with relevant safety standards and appropriate for the age groups intended. |  |  |  |  |  |  |
| Instruction |  | * Staff supervising pupils using the play equipment have received suitable information and instruction on the correct use of the equipment, supervision ratios, expected standards of behaviour, etc. * Pupils have been instructed on safe use of the play equipment and wear appropriate footwear when using the play equipment. |  |  |  |  |  |  |
| Inspection |  | * Arrangements are in place for the play equipment to be visually inspected for evidence of protruding/ damaged parts, splintering of the wood, damage to chains, etc. * Arrangements are in place for a visual sweep to be undertaken of the play area prior to use in order that dangerous items can be collected for safe disposal e.g. broken glass, needles, dog faeces, etc. * Arrangements are in place for the impact surfacing to be raked to ensure that it provides even coverage of the play area. * Arrangements are in place for loose impact surfacing to be replenished as the surface impacts. * Adequate reporting procedures are in place in the event of a problem being identified with the play equipment / impact surfacing? Records are kept. * Arrangements are in place for the equipment to be inspected annually by a ‘competent’ person, i.e. Sports Safe UK. Records are kept. |  |  |  |  |  |  |
| Supervision |  | * Adequate supervision is provided, taking into account any pupils with special needs /behavioural problems/ requiring additional assistance, etc. * Staff supervising the use of the equipment are familiar with the procedures for use, i.e. maximum numbers permitted on each item of equipment, correct use of each piece of equipment, etc. |  |  |  |  |  |  |
| Pupil ability |  | Equipment is appropriate for the pupils concerned (e.g. taking into consideration the age, strength, co-ordination and ability of pupils) |  |  |  |  |  |  |
| Inappropriate behaviour |  | * Pupils have been instructed on appropriate behaviour whilst using the play equipment. * Any pupils behaving inappropriately will be removed from the play area |  |  |  |  |  |  |
| Accident / injury |  | * Adequate first aid facilities and trained first aiders are always present on the school site and readily accessible. * All accidents to pupils whilst using the play equipment are recorded and investigated, as necessary. |  |  |  |  |  |  |
| Hygiene |  | * Pupils are required to wash their hands after playing on the play equipment or on the impact surfacing. * There is appropriate equipment in school for removing dangerous / undesirable items from the play area. |  |  |  |  |  |  |
| Use of play equipment by unauthorised persons |  | * Signage is displayed to inform parents/carers that children are not permitted to play on the equipment out of normal supervised lessons, i.e. at end of the school day. * Pupils are also informed that they must not use the play equipment unless part of a supervised activity. |  |  |  |  |  |  |
| Inclement weather |  | Rules are in place for equipment to be “out of bounds” in the event of hazardous weather (e.g. slippery in the event of rain or ice, burns from metal parts exposed to direct sunlight or extreme cold) |  |  |  |  |  |  |
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