

# CREATING A SMOKEFREE POLICY IN YOUR SCHOOL CHECKLIST

## Does the school have an up-to-date Smokefree policy and communicated this?

**YES**  
 Parents and carers of new learners have been notified of the Smokefree policy and practice when their child enrolls in the school.

**NO**  
 Refer to the online Rotherham Council's Smokefree Schools Toolkit available at: [www.rotherham.gov.uk](http://www.rotherham.gov.uk)

## Is the school a completely Smokefree building?

**YES**  
 Management and staff know that smoking does not take place in the toilets or other hidden areas of the school building.

**NO**  
 Ensure staff know that the school is a designated Smokefree site (including all outside areas, excluding residential premises for the caretaker / premises manager).

## Do members of staff abide by the Smokefree designation?

**YES**  
 The school is involved in a coordinated approach to tobacco control with other agencies.

**NO**  
 Ensure staff know that they can report local availability of purchased cigarettes to under 18s to Rotherham Council's Trading Standards department.  
e: [trading.standards@rotherham.gov.uk](mailto:trading.standards@rotherham.gov.uk)  
t: **01709 823161** or **01709 823164**

## Are staff equipped to ensure tobacco education is covered in the curriculum for every learner each year?

**YES**  
 Teaching about the harms of smoking is embedded in the PSHE curriculum and information about stop smoking support is provided to learners where appropriate.

**NO**  
 Ensure PSHE lessons contain teaching knowledge about the harms to health of smoking and information about stop smoking support is provided to learners where appropriate.

## Are staff provided with information on stop smoking support if appropriate?

**YES**  
 Staff are aware that stop smoking support is available from Get Healthy Rotherham.

**NO**  
 Ensure that the Get Healthy Rotherham contact details are clearly displayed for reference or for more information visit: [www.gethealthyrotherham.co.uk/](http://www.gethealthyrotherham.co.uk/)

[www.rotherham.gov.uk/smokefree](http://www.rotherham.gov.uk/smokefree)