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| **ESearch**  **Official Local Authority Searches**  Local Land Charges, Riverside House,  Main Street ROTHERHAM S60 1EA |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Company Name and Address** |  | | |
| **Email/Phone** |  |  | |
| **Completed by/Ref/Date** |  |  | enter date |

**Your Details:**

|  |  |
| --- | --- |
| **Property Address**  **[please attach a plan]** |  |
| **Box C (additional roads,**  **maximum 3 roads).** |  |

**Search Details:**

**Search Types Required**

**(Fees from 1st April 2024)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **LLC1 £27.00** | |  |  | | No. of extra parcels @ £1 each: | | | | |  | Subtotal: £ | | |  | |
| **Con29R £110.00** | |  |  | | No. of extra parcels @ £6.00 each: | | | | |  | Subtotal: £ | | |  | |
| (Con29R fees include VAT) | | | | | | | | | | | | | |  | |
| **Subtotal: £** | | | | | | | | | | | | | |  | |
|  | | | | | | | | | | | | | |  | |
| **Con29O** **Optional Enquiries** **Q4 FREE,** all others £12.00 each except Q22 [£24.00] – NB All fees include VAT): | | | | | | | | | | | | | |  | |
| 4 | Road proposals by private bodies Free | | | | |  | 14 | Simplified planning zones | | | | | | |  |
| 5 | Advertisements | | | | |  | 15 | Land maintenance notices | | | | | | |  |
| 6 | Completion notices | | | | |  | 16 | Mineral consultation & Safeguarding Areas | | | | | | |  |
| 7 | Parks & countryside | | | | |  | 17 | Hazardous substance consents | | | | | | |  |
| 8 | Pipelines | | | | |  | 18 | Environmental & pollution notices | | | | | | |  |
| 9 | Houses in multiple occupation | | | | |  | 19 | Food safety notices | | | | | | |  |
| 10 | Noise abatement | | | | |  | 20 | Hedgerow notices | | | | | | |  |
| 11 | Urban development areas | | | | |  | 21 | Flood Defence & Land Drainage Consents | | | | | | |  |
| 12 | Enterprise zones & LDOs | | | | |  | 22 | Common Land & Town or Village greens | | | | | | |  |
| 13 | Inner urban improvement areas | | | | |  |  | | | | | | |  | |
|  | | | |  | | | **Subtotal: £** | | | | | | |  | |
| **TOTAL: £** | | | | | | | | | | | | | | **137.00** | |
| **I am submitting payment by** | | | | | | | | |  | **BACS** | | **WE** | **WEB** | |  |
| ***By submitting this form you agree to the attached terms and conditions*** | | | | | | | | | | | | | | |  |
| **Use box below for any additional payment details:** | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | |

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| --- | --- | --- | --- |
| **Office Use** | LLC1: **The search requested above reveals**  **Registrations described in the Schedule**  Con29: **See attached Replies (if any)** |  | Search Number:  Signed:  On behalf of : **Rotherham MBC**  Date: |
|  |

**Payment Methods**

**PLEASE NOTE: THIS FORM MUST BE SENT AS AN EMAIL ATTACHMENT IN WORD FORMAT (NOT AS PDF)**

**NB: WE NO LONGER RECEIVE PAYMENTS BY CHEQUE OR OVER THE TELEPHONE**

**Payment via the Web:**

Please use the following link: [RMBC eStore](https://www.civicaepay.co.uk/RotherhamEstore/estore/workflow/Register/default/Account/Login?ReturnUrl=%2FRotherhamEstore%2Festore%2Fworkflow%2FRegister%2Fdefault%2FHome%2FIndex) to pay with Debit /Credit card.

**Payment by Bankers Automated Clearing Services (BACS):**

When instructing your bank to pay for ESearches, please remember to include our internal Cost Centre (235100) and **as much of search address as possible** in the NARRATIVE field on the payment details. The payment must be made on **submission** of this form. **Please also send a Remittance Advice with this Eform.**

Title of Account: Rotherham Borough Council

Direct Income Suspense

Bank Name and Address: National Westminster Bank plc.

Rotherham Markets Branch

27 Effingham Street

Rotherham

S65 1AU

Bank Sort Code: **60-18-02**

Bank Account Number: **14733080**

VAT Registration Number: - **173552264**

**PLEASE NOTE: OUR INTERNAL COST CENTRE (235100) MUST BE QUOTED ON ALL BACS NOTIFICATIONS, OR YOUR ESEARCH MAY BE DELAYED**

**Terms and Conditions**

1. We are unable to start processing ESearch requests until payment has been received.
2. No refund will be given after the request has been sent to Council respondents*.*
3. We may contact you to agree an adjustment of the total fee after inspection of the submitted details.
4. **This form MUST be sent to us as an email attachment, NOT by post.**