

<h1>MINUTES</h1>	<b>MEETING:</b>	RMBC and Local Councils Joint Working Group
	<b>DATE:</b>	26.09.2022, 6pm-7:30pm
	<b>VENUE:</b>	Microsoft Teams
	<b>CHAIR:</b>	Cllr Sarah Allen
	<b>MINUTE TAKER:</b>	Catherine Oxtoby
<b>In Attendance</b>		
Cllr. Sarah Allen	RMBC, Deputy Leader and Cabinet Member for Neighbourhoods	
Martin Hughes	RMBC, Head of Neighbourhoods	
Catherine Oxtoby	RMBC, Parish Council Liaison Officer	
Richard Swann	Woodsetts PC	
Mick Elliott	Aston cum Aughton PC	
Clive Jepson	Anston PC	
Rebecca Jupp	Ravenfield PC	
<b>Apologies</b>		
Alan Buckley	Brinswoth PC	
Shaz Biggin	Maltby TC	
Kate Butler	Aston cum Augton PC	
<b>Item</b>	<b>Subject / Discussion</b>	<b>Action</b>
1.	<p><b>Welcome &amp; Introductions</b></p> <p>Cllr Allen welcomed all to the meeting</p>	
2.	<p><b>Notes from Last Meeting</b></p> <p>Cllr Allen went through the actions from the last meeting -</p> <ul style="list-style-type: none"> <li>• CO to alternate start times for future JWG Meetings – done</li> <li>• SA to discuss CAP meetings with MH - done</li> <li>• KB to forward knowledge quiz to AB – neither present so unsure if done.</li> <li>• CO to liaise with PC's to write introductory information for new webpages <b>ACTION: E-mail will be sent in the next few weeks.</b></li> <li>• Dinnington Emergency Plan to be shared with Clerks – done</li> <li>• SA to arrange for funding information to be presented at Network Meeting – on hold, due to amount of funding available discussion to be held at future JWG about the type of funding PC's are interested in.</li> <li>• CO to distribute Hosepipe Ban info for Councils – done</li> <li>• Members to forward telephone number to CO – 3 numbers received so far. <b>ACTION: CO to chase</b></li> <li>• CO to invite Tim Archer to Network Meeting – done</li> <li>• SA to write brief for Tim Archer – outstanding, SA requested members contact her with examples of information they would like to know. <b>ACTION: Members to contact SA</b></li> </ul>	<p><b>CO</b></p> <p><b>CO</b></p> <p><b>ALL</b></p>

	<p>CJ asked if Register of Interest could be raised again at the next meeting as he was unable to attend the last meeting when Mike Thomas presented. SA suggested that CJ contact Mike directly. MH also stated that CJ can send him any issues relating to CAP and he will try to resolve.</p> <p><b>ACTION: CO to contact Mike to arrange a meeting</b></p>	<p><b>CO</b></p>
<p><b>3.</b></p>	<p><b>Health &amp; Wellbeing Strategy – Ben Anderson, Director of Public Health &amp; Leonie Wieser, Policy Officer</b></p> <p>The Health &amp; Wellbeing Strategy is one of the statutory functions of the Health &amp; Wellbeing Board. Using data gathered in the Joint Strategic Needs Assessment the Strategy sets out priorities for improving the health and wellbeing of the local population and addresses health inequalities.</p> <p>The Strategy has recently been refreshed and the amended version was signed off on 21<sup>st</sup> September. This Strategy will be used as a framework for the Health &amp; Wellbeing Board until 2025.</p> <p>There are 4 aims:-</p> <p>Aim 1: All children get the best start in life and go on to achieve their full potential</p> <p>Aim 2: All Rotherham people enjoy the best possible mental health and wellbeing and have a good quality of life</p> <p>Aim 3: All Rotherham people live well for longer</p> <p>Aim 4: All Rotherham people live in healthy, safe, and resilient communities</p> <p>To enable to the Board to work on these aims 12 strategic priorities and 4 cross cutting priorities have been developed.</p> <p>The key thing to raise here is how the board works with local councils and how those aims align with what Local Councils are doing. Due to limited resources it would be beneficial to work together rather than duplicating work. Already had some conversation with Dinnington.</p> <p>Ben then asked for any questions:</p> <p>CJ – 1) Will the Health &amp; Social Care Package announced just after the Strategy was signed off have an impact on the strategy? 2) Going back to working with local communities, it would be good for Town and Parish Councils to talk to each other as well, as different councils can offer different opportunities. It would be a good idea if adjoining Parishes/Towns could work together rather than each working separately with the board. Although conversations have already been held with Dinnington they do have different needs to adjoining areas such as Woodsetts, Anston and Thorpe Salvin.</p> <p>BA – In terms of the Health &amp; Social Care Package it isn't yet clear how this will impact the strategy. There will be an increase in out of hours health care access, it also looks like some of the money allocated to NHS recovery after</p>	

	<p>Covid-19 will be redirected to Social Care as there are major issues relating to releasing people from hospital into appropriate care. We are waiting for more information before we can give a firm answer.</p> <p>In terms of Dinnington they have raised housing, specifically poor housing/landlords and have been linked to the Enforcement Team. Dinnington have also set up Dinnington Land Trust, they are planning on increasing the number of physical activity groups and build more social housing.</p> <p>ME – Will Rotherham Council or any Town/Parish Councils be setting up warm rooms?</p> <p>BA – This is a live discussion at the moment within the council. In terms of Warm Rooms the discussion is around when they will be needed, we are looking at a partnership approach rather than just a Council approach. We are currently looking at what the offer could be as just offering a room that is warm could be quite stigmatising, it would be better to offer activities. There is also work being done to ensure that people have access to advice services so we can ensure benefits are claimed and that people know how to claim grants etc.</p> <p>ME – Will there be any funding available for the additional costs incurred by organisations who do participate?</p> <p>BA – Plans are in early stages and there are no answers regarding funding at the moment.</p> <p>RS – Going back to what CJ said we have very little in terms of input into this as we have limited resources. We do need to know though what is happening in each of the adjoining councils. It would be beneficial to have more consistent discussions.</p> <p>SA – We do have the Network Meeting so that could be an opportunity. If you wish to meet and formulate your responses, please do so. If you don't want to wait until the next Network Meeting there is nothing to stop you calling an additional meeting to discuss this. The Council would welcome you doing this sort of thing. CO is available to help liaise and make arrangements.</p> <p>BA – Sally Jenks will be attending a Parish Council Clerk meeting soon to update on Warm Welcome.</p> <p>SA thanked BA and LW for their time.</p>	
<p>4.</p>	<p><b>Council Plan KPI's</b></p> <p>SA has read through the council Plan and identified KPI's that relate to topics that Parish Councils seemed particularly interested in. Do members think it would be beneficial to identify 4 KPI's and forewarn the people collecting the data that we would like the data drilling down to a number of Parish Councils? Time frame would be next year. SA has identified a number of suitable KPI's that could be considered.</p> <p>Pg 32 ANE03a – Anti-social Behaviour specifically the number of community protection notices issued.</p> <p>Pg 35 CH11 – Number of universal youth work sessions delivered.</p>	

	<p>Pg 37 There are a number of KPI's relating to Cleaner, Greener Local Environment.</p> <p>Pg 38 Average customer wait time to Corporate Contact Centre.</p> <p>MH suggested asking for the data at ward level for the selected indications so Borough Councillors can benefit as well. MH also noted that it may be beneficial to arrange a training session for Parish Councillors to look at how to use Rotherham Data Hub. This is an online tool to look at local areas. Already plans for Ward Members and VCS organisations.</p> <p>It was agreed that both looking at specific KPI's and suggested training were a good idea.</p> <p><b>ACTION: SA to speak to relevant officers to determine process going forward.</b></p> <p><b>ACTION: CO to arrange session.</b></p>	<p>SA</p> <p>CO</p>
5.	<p><b>Training Update</b></p> <p>The Teams recording group has now been set up. An e-mail will be sent out to all Clerks explaining how to access.</p> <p><b>ACTION: CO to send out e-mail to Clerks with details re accessing group.</b></p> <p>SA asked if there were any topics that people would like to access training on.</p> <p><b>ACTION: CO to send out Training plan with JWG minutes in future.</b></p> <p>CJ has recently contacted Sam Barstow to ask about Emergency Planning Training. Sam informed him that he does not believe there is any.</p> <p>SA stated that the item on the Network Meeting was being led by Dave Smith from Dinnington plus the Officer who supported Dinnington with the Emergency Plan. We will ask the Officer to bring any training documents with them so they can be passed on.</p> <p><b>ACTION: CO to arrange.</b></p>	<p>CO</p> <p>CO</p> <p>CO</p>
6.	<p><b>AOB</b></p> <p>There was no AOB.</p>	
10.	<p><b>Date and time of the next meeting</b></p> <p>9<sup>th</sup> November 5pm – 6pm Meeting will be held face to face at The Village Hall, Cross Street, Bramley</p>	