



## **ROTHERHAM ARMED FORCES COMMUNITY COVENANT GROUP**

### **TERMS OF REFERENCE**

#### **Aims**

The aims of the Rotherham Community Covenant (last signed March 2018) are to:

- Encourage local communities to support the Armed Forces Community in their area;
- Nurture understanding and awareness amongst the public of issues affecting the Armed Forces Community;
- Recognise and remember the sacrifices faced and contributions made by the Armed Forces Community;
- Encourage activities which help to integrate the Armed Forces Community into local life;
- Encourage the Armed Forces Community to help and support the wider community, whether through participation in events and joint projects, or other forms of engagement;
- Ensure an annual Armed Forces Day event is held in the Town Centre.

#### **Role**

The role of the Board is to:

1. Promote the signing of the Community Covenant by partner organisations, members of charitable and voluntary sectors and ensure that the commitments made are adhered to.
2. Provide a forum to discuss the range of support that can be provided in partnership with local charities and other organisations.
3. Share good practice and champion communication to publicise the work under the Rotherham Armed Forces Community Covenant.
4. Understand the footprint and specific concerns, needs and issues of the Armed Forces Community in Rotherham and prepare an Action Plan to ensure outcomes are delivered.
5. Consider national initiatives, strategy or policy that will have relevance to local communities and review existing Council policies.
6. Ensure key services (health, housing, employment, etc) within Rotherham are briefed and able to support the Armed Forces Community.
7. Explore opportunities for securing external funding from the Covenant Fund and other appropriate funding streams to support projects which strengthen the ties between the Armed Forces Community and the wider community in Rotherham.
8. Promote the commemoration and celebration of key events recognising the contribution made by the Armed Forces.

## **Representatives**

Representatives are those signatory organisations of the Rotherham Armed Forces Covenant as follows:

- Rotherham Council
- HM Lord Lieutenant of South Yorkshire
- High Sheriff for South Yorkshire
- 4<sup>th</sup> Infantry Brigade
- Rotherham MPs
- South Yorkshire Fire and Rescue Service
- South Yorkshire Police
- Voluntary Action Rotherham
- Rotherham, Doncaster & South Humber, NHS Foundation Trust
- Rotherham NHS Foundation Trust
- Barnsley, Rotherham Chamber of Commerce
- Veterans Advisory Pensions Committee
- Yorkshire Regiment
- Royal Navy Reserves
- Reserve Forces & Cadet Association Y&H
- Military Community Veterans Centre
- Royal Airforce Association (Rotherham)
- Yorkshire Royal British Legion
- SSAFA (Armed Forces Charity)
- Council of Mosques
- Rotherham United Football Club
- Rotherham United Community Sports Trust
- Rotherham Titans Rugby Club
- Department of Work and Pensions
- Project Nova
- Royal British Legion Industries

## **Chair**

The Group will be chaired by Rotherham Council's appointed Armed Forces Champion.

## **Decision-Making**

Decisions will be arrived at by consensus.

## **Reporting Mechanism**

Each member of the Group (representative of the signatory organisation) will report the discussions/decisions of the Group into their respective organisations' relevant reporting mechanisms and projects.

## **Meeting Frequency**

The Group shall meet quarterly on a Monday at Rotherham Town Hall.

## **Secretariat**

Support will be provided by the Executive Office Manager at Rotherham Council.