**Broadcast & Non-Broadcast Performance Daily Record Sheet**

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| **Name of Production** |  | **Chaperone/Tutor Name** |  |
| **Production Company Name** |  | **Chap./Tutor Licensing Authority** |  |
| **Prod. Contact Name/No** |  | **Location Local Authority** |  |
| **Date of Performance** |  | **Children’s Licensing Authority** |  |
| **Place of Performance** |  |  |  |

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| **Children’s Names & Licence No.** |  | | | |  | | | |  | | | |  | | | |  | | | |  | | | |  | | | |
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| **Children’s Names & Licence No.** |  | | | |  | | | |  | | | |  | | | |  | | | |  | | | |  | | | |
| **00 -15** | **15 -30** | **30 -45** | **45 -00** | **00 -15** | **15 -30** | **30 -45** | **45 -00** | **00 -15** | **15 -30** | **30 -45** | **45 -00** | **00 -15** | **15 -30** | **30 -45** | **45 -00** | **00 -15** | **15 -30** | **30 -45** | **45 -00** | **00 -15** | **15 -30** | **30 -45** | **45 -00** | **00 -15** | **15 -30** | **30 -45** | **45 -00** |
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| **P = Pick Up** | **A = Arrive** | **O = Other (make up / costume/rehearsal)** | **M = Meal** | **R = Rest** | **P = Performance** | **T = Tutoring** | **S = Standby** | **W = Wrap** | **D = Departure** |

Chaperone Signature: