Ulley Annual Parish Assembly Meeting to be held at 6.30 pm on Wednesday 25 May 2016 at Ulley Village Hall.

AGENDA

1. To receive apologies for absence.
2. To confirm minutes of the meeting held on Thursday 27 May 2015.
3. To discuss any matters arising from the minutes.
4. To receive a progress report from the Parish Council.
5. To discuss any matters raised by parishioners.
6. To agree date and time of next meeting.

Town Clerk: P R Parkin, Date 20 May April 2016
Ulley Parish Council Annual Meeting to be held at 7.00 pm on Wednesday 25 May 2016 at Ulley Village Hall.

Dear Councillor,

20 May 2016

You are summoned to attend the above meeting of Ulley Parish Council.

P R Parkin, Clerk

AGENDA

1. In accordance with Regulation 4(6) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, audio/visual recording and photography at Council meetings is permitted in accordance with the Council’s protocol “Filming of Public Meetings”.

2. To receive and consider apologies for absence.

3. To disclose members’ disclosable pecuniary interest or personal interest in any items to be discussed¹.

¹ A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a disclosable pecuniary interest (s.31(4) of the 2011 Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act. Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).
4. Chairman’s report

5. Election of Chair
   Nomination: Peter Hubbard
   Proposed: David Wing
   Seconded: Richard Steel

6. Election of Vice Chair
   Nomination: Richard Steel
   Proposed: David Wing
   Seconded: Peter Hubbard
Ulley Parish Council Meeting to be held at 7.15 pm on Wednesday 25 May 2016 at Ulley Village Hall.

Dear Councillor, 20 May 2016

You are summoned to attend the above meeting of Ulley Parish Council.

P R Parkin, Clerk

AGENDA

A public session will commence prior to the formal Council meeting in accordance with paragraph 4.6 of the Council’s Standing Orders.

PART I NON-CONFIDENTIAL ITEMS

6. In accordance with Regulation 4(6) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, audio/visual recording and photography at Council meetings is permitted in accordance with the Council’s protocol “Filming of Public Meetings”.

7. To receive and consider apologies for absence.
8. To approve, sign and date the minutes of the Parish Council meeting held on 30 March 2016 (attached 1).

9. To disclose members’ disclosable pecuniary interest or personal interest in any items to be discussed².

10. To consider any items for which a resolution may be passed to exclude the press and public.

11. 6.1 To consider and agree the process for co-option to vacancies for two councillors.

6.2 To consider applicants for the two councillor vacancies.

12. To receive information on the following on-going issues and decide further action where necessary:

   7.1 Recreation Ground Lease
   7.2 Repair to wall on Main Street
   7.3 npower request for rebate

13. To discuss communications received by the Chairman.

14. To consider and agree on the matters raised in the letter from the Millennium Trust (attached 2).

15. To receive a report from the Clerk on action taken to renew the Village Hall insurance.

² A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a disclosable pecuniary interest (s.31(4) of the 2011 Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act. Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).
16. To consider and agree the process for approving the Annual Return 2015/16.

17. To consider and agree the Review of Internal Controls (attached 3).

18. To consider and agree actions relating to RMBC matters:
   i) Minutes RMBC/Parish and Town Councils Joint Working Group 10 Dec 2015.
   ii) Highways Issues
   iii) Consultation on RMBC Library and customer services proposals (attached 4).
   iv) Rother Valley West Co-ordination 18 April 2016 (attached 5).

19. To consider and agree action relating to police in the community.

20. To consider and agree action relating to speed signs (attached 6a and 6b).

21. To consider and agree action relating to pension auto enrolment.

22. To consider and agree action relating to a grant to support the cost of implementing the Transparency Code.

23. To consider and agree action relating to the possible siting of a flagpole (attached 7).
24. To consider and agree action relating to the procedure to be adopted for consideration of Halifax Fund bids (attached 8).

25. To receive financial report (attached 9) and to consider and approve payments:

- HMRC £64.20
- nPower £92.60
- Clerk salary April 2016 £172.33
- Clerk expenses April 2016 £12.27
- Zurich Insurance £591.60

26. To discuss urgent business items.

27. To agree the date and time of next meeting as 27 July 2016 at 7.00 pm in Ulley Village Hall.

PART II – CONFIDENTIAL ITEMS

To consider a resolution under the Public Bodies (Admissions to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item (attached 10).

28. Bids for the Halifax Fund